



British College of Technology

The Academic Council of the British College for Technology, based on the Law on Higher Education in the Republic of Kosovo no. 04/L-037 and its Statute, at the meeting held on, approves:

RULES OF PROCEDURES FOR INDUSTRIAL BOARD

Article 1

Purpose

1. The purpose of this regulation is to define the mission, role, position, and procedures of the Industrial Board.
2. This regulation establishes the competence of the Advisory Board in reviewing and drafting new programs, as well as in evaluating academic activities.

Article 2

Mission and Scope

1. The mission of the Industrial Board is to offer independent and critical expertise in evaluating the academic activities of each department, with the aim of enhancing the quality of teaching, research, and services provided. Furthermore, it seeks to bolster the reputation of each department and enhance the qualifications of students within the industry and business sectors. The Board also aims to create internship opportunities for students, thereby increasing their employment prospects upon graduation.
2. The Board should establish a robust connection between the College and the professional community within the industry, supporting each Faculty in achieving its strategic goals. By establishing the Industrial Board, the College recognizes the importance of insights and guidance from external stakeholders. College will strive to incorporate this advice when developing policies, work plans, and strategies for enhancing and evaluating academic programmes.

Article 3

Competences

1. The Industrial Board will fulfill its mission through the following functions:
 - 1.1. Develop strategies to enhance the College's reputation and the appeal of its study programmes within the industry and business sectors.
 - 1.2. Engage in the design and review of learning goals and outcomes for study programmes, ensuring alignment with industry needs and labour market demands.
 - 1.3. Assess the strengths and weaknesses of current curricula in relation to the respective faculty's mission and educational objectives, providing recommendations for curriculum content improvement.
 - 1.4. Offer guidance on curriculum-related matters to strengthen the connection between students' academic experiences and professional internships.
 - 1.5. Evaluate student performance—both current participants and graduates—from an industry perspective, proposing strategies for ongoing programme enhancement.
 - 1.6. Assist in identifying opportunities and securing funding for student involvement in research and related projects.
 - 1.7. Review departmental activities and plans concerning research, consultancy, and short courses, offering recommendations as needed.
 - 1.8. Help seek funding for scholarships and donations to support student development.
 - 1.9. Facilitate student engagement in internships tailored to the specific needs of certain programmes, as well as create work experience opportunities.
 - 1.10. Support the evaluation of student work and the collection of data for assessing the practical components of programmes.
2. The Industrial Board will actively engage in shaping student-centered learning by ensuring that the learning outcomes and assessment methods are aligned with current industry practices. This will help bridge the gap between academic knowledge and real-world application, enhancing students' preparedness for professional environments.
3. The Industrial Board plays a key role in fostering cooperation between the College and industry, helping to secure internships and job placements for students. The Board also advises on curriculum changes to align academic programs with labor market requirements, ensuring that students graduate with relevant, in-demand skills.
4. The Industrial Board is responsible for establishing strong partnerships between the College and industry to create internship and job placement opportunities for students. The Board works closely with industry leaders to ensure that academic programs are regularly reviewed and updated to meet evolving labor market demands.

Article 4

Composition

1. The Industrial Board will consist of a group of volunteers from diverse fields, including industry and business leaders, academics, government officials, and policymakers, all of whom have a vested interest in providing guidance, support, and recommendations to the College.
2. Board members will be selected for their experience and expertise in industrial sectors relevant to the various fields of study offered by the College. While some members may represent government or other professional institutions, the majority will come from industry or College-related initiatives.
3. All members of the Industrial Board will be appointed by the Council based on recommendations from Academic Council members or the Dean, taking into account the network of external collaborators and the relevance of external organisations to the respective departments.
4. Board members will serve a term of three years, with the possibility of reappointment.
5. The Industrial Board will comprise the following members:
 - 5.1. Chairman of the Academic Council;
 - 5.2. A representative from the Academic Council;
 - 5.3. A representative from Governing Council;
 - 5.4. Four to seven members representing various industrial sectors, the business community, government institutions, and academia.
6. The selection process of Industrial Board members is transparent, with clear criteria for nomination. The selection process includes input from both academic staff and external industry stakeholders, ensuring a balanced representation of internal and external interests. The Board members' qualifications and selection criteria will be published to maintain transparency.

Article 5

Chairman and Deputy Chairman

1. The Industrial Board will elect its Chairman and Deputy Chairman from among its external members for a term of three years.
2. The Chairman will preside over the Board's meetings and represent the collective positions of the Board in communications with other governing and academic bodies of the College.
3. In the Chairman's absence, the Deputy Chairman will lead the meetings.

4. If both the Chairman and Deputy Chairman are unavailable, any other member of the Industrial Board may chair the meeting, provided this is proposed and formally approved by the members present at the start of the meeting.

Article 6

Meetings

1. The Industrial Board will meet at least twice a year, prior to the start of each semester.
2. Meetings will be organized by the Chair in close collaboration with the Dean's Office.
3. All members will receive notice of the meeting at least five days in advance of the scheduled date.

Article 7

Recommendations of the Board

1. All recommendations made by the Industrial Board are advisory in nature and directed towards the College Council and its academic structures.
2. Approval of a recommendation requires a simple majority of the members present.

Article 8

Entry into force

This regulation entry into force after approval from the Academic Council of the College.

The Dean of BCC

